



## Church Street Medical Centre

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Nottingham West  
Clinical Commissioning Group



# FRIENDS OF CHURCH STREET

ANNUAL GENERAL MEETING MINUTES HELD ON

WEDNESDAY 18TH MARCH 2015

IN COMMON ROOM AT CHURCH STREET MEDICAL CENTRE

AT 2.30 PM

### Present:

Brian Griffin  
Joan Morley  
Teresa Burgoyne  
Mick Wagstaff  
Richard Biscoe

Suzanne Sheils  
Neil Lindsey-Taylor  
Pauline Beech  
Debbie Brookes  
Rosemary Weir

### Receive the report of the Chair for year ended 31<sup>st</sup> March 2015

Rosemary Weir welcomed all to the fourth official AGM. Her annual report was presented. This was duly signed and dated by the chair. Suzanne Sheils proposed acceptance of the report and this was seconded by Richard Biscoe. Copy attached to minutes.

### Election of Committee Officers

**Chairman:** Rosemary Weir was proposed by Suzanne Sheils, Brian Griffin seconded the nomination. Rosemary accepted and is the group's re-elected chair for a further year only.

**Vice-Chair:** Brian Griffin was nominated by Neil Lindsey-Taylor, this was seconded by Joan Morley.

**Secretary:** D. Brookes was nominated and accepted this position.

The chair asked all existing members of the Friends group if they desired to carry on their posts for the forthcoming year.

Meeting closed at 3.40pm 18<sup>th</sup> March 2015

## FRIENDS OF CHURCH STREET MEDICAL CENTRE

### ANNUAL REPORT YEAR ENDING MARCH 2015

In our ninth year the Friends group has grown from strength to strength with the addition of new and active members, although sadly we have lost some of our older members. We have a wide range of backgrounds, for example working in industry, retail, teaching, nursing and other health related professions. We have continued to work with the Practice administration and clinicians better to improve the services and support offered to our fellow patients.

During this past year we have:

- Concluded helping with the trial to make online appointments, order prescriptions and check test results. This system is now up and running; the Practice is one of the first in the country to give online access to full patient records and to appointments.
- One of our members with experience with a number of Lifestyle Grants represented the voluntary sector for Nottingham West Clinical Commissioning Group at the Health Service Journal Awards 2014 in the improved partnerships between health and local government.
- Some of our members ran a Lifestyle Event in Eastwood in conjunction with two other local medical practices to promote healthier ways of living. The fifteen stalls were well attended and evaluated. Further events are planned in 2015.
- Helped again with the “traffic management” of the annual flu clinic. More than 1200 flu injections were given on one Saturday morning at the beginning of October
- Responded to press criticism from our local MP re the difficulty in obtaining GP appointments pointing out that while this may be the case in other parts of the country it certainly is not the case at Church Street.
- Two of our members continue to represent the Practice on the Patient Representative Group of the Nottingham West CCG.
- Worked with the charity “Kissing it Better” to make the experience of visiting the GP a better one, eg. Liaising with the Practice Administration re the layout of the waiting room, involving local art students in the decoration of some of the rooms, etc. There are now health education videos running on the new large screen in the waiting room.
- Helped with the Carers Support Group, which has received a national award.
- One member is actively involved with the local Breathe Easy campaign
- Helped with the distribution of surveys
- Reviewed the type of complaints that the Practice has received from patients.

Rosemary Weir (Chairman)

18th March 2015