



Church Street Medical Centre
11b Church Street • Eastwood • Nottingham • NG16 3BS
Tel: 01773 712065 Fax: 01773 534295
www.churchstreetmedicalcentre.com



Nottingham West
Clinical Commissioning Group

Information available from Church Street Medical Centre *providing medical services under contract to the NHS*) under the Freedom of Information Act model publication scheme

Information covered by this scheme is only about the primary, general or personal medical services we provide under contract to the National Health Service.

Information to be published	How the information can be obtained	Cost
Class 1 - Who we are and what we do (Organisational information, structures, locations and contacts)		
This is current information only		
Doctors in the practice	Dr P M Exley Dr J D S Walker Dr N S Atkinson Dr C D Smith Dr P M Scullard Dr F Akbari Dr N Chersich	N/A
Contact details for the practice	Tel : 01773 712065 Fax: 01773 534295 www.churchstreetmedicalcentre.com	N/A
Opening hours	Practice Booklet Practice Website Practice Noticeboard	FREE
Other staffing details	Practice Business Manager – Neil Lindsey-Taylor Further staff details are available from: Practice Booklet Practice Noticeboard www.churchstreetmedicalcentre.com	FREE

Class 2 – What we spend and how we spend it
(Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit)

Total cost to the PCT/LHB/HSSB of our contracted services.	Available in hard copy by application to the Practice Business Manager	Price on application
Audit of NHS income	Hard copy (by application)	Price on application



Created by:	Neil Lindsey-Taylor	Date:	15 / 10 / 2012	Review Date:	22 / 08 / 2014
Authorised by:	Dr P M Exley	Date:	15 / 10 / 2012	Next Review Due:	22 / 08 / 2016



Church Street Medical Centre
 11b Church Street • Eastwood • Nottingham • NG16 3BS
 Tel: 01773 712065 Fax: 01773 534295
 www.churchstreetmedicalcentre.com



Nottingham West
 Clinical Commissioning Group

Information to be published	How the information can be obtained	Cost
Class 3 – What our priorities are and how we are doing (Strategies and plans, performance indicators, audits, inspections and reviews)		
Plans for the development and provision of NHS services	Hard copy (by application)	Price on application
Class 4 – How we make decisions (Decision making processes and records of decisions)		
Records of decisions made in the practice affecting the provision of NHS services	Hard copy (by application)	Price on application
Class 5 – Our policies and procedures (Current written protocols, policies and procedures for delivering our services and responsibilities)		
Policies and procedures about the employment of staff	Hard copy (by application)	Price on application
Internal instructions to staff and policies relating to the delivery of services	Hard copy (by application)	Price on application
Equality and diversity policy	Hard copy (by application)	Price on application
Health and safety policy	Hard copy (by application)	Price on application
Complaints procedures	Practice Booklet Practice Leaflet/s www.churchstreetmedicalcentre.com	FREE
Records management policies (records retention, destruction and archive)	Hard copy (by application)	Price on application
Data protection policies	Hard copy (by application)	Price on application
Policies and procedures for handling requests for information	Hard copy (by application)	Price on application
Patients' charter	Practice Booklet Practice Leaflet/s www.churchstreetmedicalcentre.com	FREE
Class 6 – Lists and Registers Currently maintained lists and registers only		
Any publicly available register or list	None Held	N/A



Created by:	Neil Lindsey-Taylor	Date:	15 / 10 / 2012	Review Date:	22 / 08 / 2014
Authorised by:	Dr P M Exley	Date:	15 / 10 / 2012	Next Review Due:	22 / 08 / 2016



Church Street Medical Centre
11b Church Street • Eastwood • Nottingham • NG16 3BS
Tel: 01773 712065 Fax: 01773 534295
www.churchstreetmedicalcentre.com



Nottingham West
Clinical Commissioning Group

Information to be published	How the information can be obtained	Cost
Class 7 – The services we offer (Information about the services we offer, including leaflets, guidance and newsletters produced for the public)		
The services provided under contract to the NHS	Practice Booklet www.churchstreetmedicalcentre.com	FREE
Charges for any of these services	N/A	N/A
Information leaflets	Hard copy from reception	FREE
Out of hours arrangements	Practice Booklet Practice Noticeboard www.churchstreetmedicalcentre.com	FREE



Created by:	Neil Lindsey-Taylor	Date:	15 / 10 / 2012	Review Date:	22 / 08 / 2014
Authorised by:	Dr P M Exley	Date:	15 / 10 / 2012	Next Review Due:	22 / 08 / 2016