



Church Street Medical Centre
 11b Church Street • Eastwood • Nottingham • NG16 3BS
 Tel: 01773 712065 Fax: 01773 534295
 www.churchstreetmedicalcentre.com



Practice Meeting: Minutes 15.10.15

Ref: S:\CHURCH STREET\INFORMATION CS\PATIENT PARTICIPATION GROUP\MINUTES OF MEETINGS\2015\Minutes 15.10.15 Version: 15.01.01



Nottingham West
 Clinical Commissioning Group



Meeting Date: Thursday, 15 October 2015 at 2:30pm

Meeting Type: Friends Meeting

AGENDA

1.	Apologies	Chair
2.	Review of last minutes	Chair
3.	Review of Patient Survey Results/ 2016 survey	All
4.	Flu Clinic	Debbie
5.	PPG Update	JM/TB
6.	Engaging with any under-represented and seldom-heard groups	TB
7.	CQC Update	NLT
8.	Online user video	All
9.	EPS Update	NLT
10.	Patient champions	TB
11.	PPG Membership	All
12.	Eastwood Pharmacies	BG
13.	Lifestyle Funding	TB
14.	Any Other Business:	
15.	Date of next meeting :	3rd December 2015 at 2.30pm

ATTENDEES:

Neil Lindsey-Taylor
Rosemary Weir
Joan Morley
Teresa Burgoyne
Pauline Beech

Mick Wagstaff
Brian Griffin
Richard Biscoe
Debbie Brookes

APOLOGIES

Suzanne Sheils

SUBJECT:

NOTES:

ACTION BY & DATE:

Review of last minutes	All agreed was a true record of the meeting	Chair
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Minute Taker:	Debbie Brookes	Date:	15 / 10 / 2015	Next Meeting Date:
Authorised by:	Neil Lindsey-Taylor	Date:	15 / 10 / 2015	16 / 12 / 2015



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Review of Patient Survey Results/ 2016 survey	NLT had circulated the latest survey data. All agreed this was a worthwhile process, a good indicator and snap shot of our patients. It illustrates the practice high prevalence of copd and diabetic patients. The help of the PPG members definitely increases our responses.		
Flu Clinic	Debbie Brookes reported how well the Saturday clinic went. 1,087 injections were administered in a four hour period. A further clinic is set up for Tuesday 2 nd November 2 – 6pm. Three members offered their services for that evening.		DB
PPG Update	JM and TB summarised their learnings and activities from attending the PRG meetings. Minutes of the meetings are available at http://www.nottinghamwestccg.nhs.uk/index.php/patient-and-public-voice/patient-reference-group		All thanks JM and TB for their continued attendance and contribution to the PRG
Engaging with any under-represented and seldom-heard groups	TB brought this item to the meeting. Some groups may have limited engagement to the PPG. It was felt the display board in the waiting room, the website and option to become a virtual member hopefully encourage such groups to enquire about the PPG,		
CQC Update	Since the last meeting both Church Walk Surgery and Saxon Cross Surgery had been audited. With The Valley & Chilwell Meadows being audited 21 st October. Experiences had been very different due to the audit team make up. NLT will contact members if a date is given for the practice to ensure PPG representation is available on the day either face to face or over the phone.		NLT
Online user video	Members were asked for their views of the video created to aid patients with the use of SystemOne online. http://www.churchstreetmedicalcentre.com/prescriptions1.aspx?p=C84032		All by next meeting
EPS Update	NLT briefed the members on the principles of the Electronic Prescribing Service (EPS) which was booked to go live in the practice on the 21 st July. The benefits being that less paper was in the system and that fewer items had to be collected from the practice. (Note: the live date has now been rescheduled for 21 st January 2016).		

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Patient champions	<p>Patients interested in certain conditions get involved with discussion in the practice. This is seen as good support for others in the same situation.</p> <p>It was suggested members brought their thoughts to the next meeting what our group could offer</p> <p>E.g. Mick – Cardiac, Teresa – Respiratory support and obesity was also mentioned</p>		All members to update at the next meeting
PPG Membership	<p>JM and TB are our representatives.</p> <p>Patient Group Development Day – deaf awareness training held recently which was attended by all staff.</p>		
Eastwood Pharmacies	<p>BG outlined recent frustration regarding Boots in Eastwood continually losing scripts, etc. In his opinion they aren't providing a good service.</p> <p>The meeting agreed JM would ring Health watch to report our concerns and as the management of the store is a corporate issue a report to NHS England should also be considered.</p>		BG/JM
Kissing It Better	<p>TB has applied for £1,000 life style funding to provide taxis and this has been successful. This will be a pilot and the practice need to work with her in setting it up.</p>		TB
Any Other Business:	<p>Sharing in and Sharing out</p> <p>NLT outlined a local policy being rolled out within the next week or so. It is advertised on the website and clinicians will address the issues with patients within the clinical system.</p>		
Date of next meeting :	3rd December 2015 at 2.00pm		

COPY OF MINUTES TO BE CIRCULATED TO ATTENDEES AND ALL MEMBERS NOT AT THE MEETING

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