



Church Street Medical Centre
 11b Church Street • Eastwood • Nottingham • NG16 3BS
 Tel: 01773 712065 Fax: 01773 534295
 www.churchstreetmedicalcentre.com

Practice Meeting: Minutes 18.03.15

Ref: S:\CHURCH STREET\INFORMATION CS\PATIENT PARTICIPATION GROUP\
 MINUTES OF MEETINGS\2015\Minutes 18.03.15 Version: 14.01.01



Nottingham West
 Clinical Commissioning Group



Meeting Date: **Wednesday, 18 March 2015 at 2:30pm** Meeting Type: **Friends Meeting**

AGM AGENDA

1.	Apologies	Chair
2.	Receive the report of the Chair for year ended 31st March 2015	Chair
3.	Election of Committee Officers	All

AGENDA

1.	Apologies	Chair
2.	Review of last minutes	Chair
3.	Members Photo's (to update the group shot).	All
4.	PPG Report	All
5.	Practice Survey	NLT
6.	PPG Update	JM/TB
7.	Friends and Family Test results	NLT
8.	Volunteer bureau / taxis progress report	NLT
9.	Any Other Business:	All
10.	Date of next meeting : 20 th May 2015 at 2.30pm	

ATTENDEES:

Neil Lindsey-Taylor	Suzanne Sheils
Rosemary Weir	Debbie Brookes
Joan Morley	Richard Biscoe
Mick Wagstaff	Brian Griffin
Pauline Beech	Teresa Burgoyne

APOLOGIES

SUBJECT:

NOTES:

ACTION BY & DATE:

Review of last minutes	All agreed was a true record of the meeting	
Members Update	As there is currently one vacancy it was agreed RW would phone the first person on the list and write to the two not successful on this occasion due to numbers. The age mix of the group was addressed again but it was agreed every PPG has the same issue in encouraging younger people to join. Individual photos were taken and the group shot would be updated by NLT	RW NLT

Minute Taker:	Debbie Brookes	Date:	18 / 03 / 2015	Next Meeting Date:
Authorised by:	Neil Lindsey-Taylor	Date:	18 / 03 / 2015	20 / 05 / 15



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PPG Report	This has been cascaded to all members and it was agreed there were no comments to add.		Report to be published on the practice website next working day.
Practice Survey	NLT reported 450 completed surveys had been received from the 600 given out. As this is a national survey the data hasn't yet been published. Members fed back a few logistical issues including the need for badges to be issued and the usage of hand gel.		
PPG Update	JM updated the group on two meetings attended on 5 th February and 5 th March. Several issues were discussed including warfarin blood machine, community services offered by PICS, the period for feedback published on NHS Choices being displayed (2 years), use of website "What's on Where" and the need for better communication between CCG and PPG's.		
Friends and Family Test results	NLT reported that within the last three months the number has started to drop. Average of 99.5% over the first 4 months would recommend the practice.		
Volunteer bureau / taxis	The CCG have agreed to fund this programme for one year. The agreed criterion is to offer this facility to patients with a history of regular home visits and who would benefit from getting out the house.		
Community Services	NLT informed the group all community are currently out for tender across the CCG with the successful provider being in place from 1 st April 2016 and will be a nine year contract. The group expressed grave concern as this may result in the loss of some excellent local services.		
Diversity and Equality Conference 5 th Feb 2015	SS attended the engagement event in February. This launched the shared 'What's it got to do with you?' equality monitoring campaign, provided essential insight into the cultural differences in healthcare from a Polish perspective, inclusive of appropriate services for the deaf community and in general awareness of lesbian, gay bi and transsexual people within our communities.		

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Carers	The successful Carers support work conducted by the practice has secured funding for the next year from the CCG		
Lifestyle Funding	JM reported there is still work to do. An event is planned for 30 th April at Kimberley school. Hosting a special evening or weekend was suggested, long term conditions or weight loss could be the topic.		
Booking appointments in advance	JM discussed a problem a patient reported to her regarding frustration at not being able to book a routine appointment three months in advance. DB explained the logistical problems with the way the rota's are planned and confirmed it is impossible for the practice to open the appointments that far in advance.		
Highways	BG has negotiated with the Highways Department to provide a painted disabled parking spot near to the bottom of the practice drive.		
Date of next meeting :	20 th May 2015 at 2.30pm		

COPY OF MINUTES TO BE CIRCULATED TO ATTENDEES AND ALL MEMBERS NOT AT THE MEETING

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